

Section A – Senior/Key Persons

The following object codes map to Section A of the RR Budget form.
Category I (if “Sponsor Role” is “Key Person”)

- 101 Salaries-Standing Appointment, Executive
- 102 Salaries-Standing Appointment, Administrator
- 103 Salaries-Standing Appointment, Academic Administrator
- 104 Salaries-Standing Appointment, Academic
- 105 Salaries-Standing Appointment, Exempt Staff
- 106 Salaries-Standing Appointment, Nonexempt Staff (*Secretarial / Clerical*)
- 108 Salaries-Standing Appointment, Technical Service
- 109 Salaries-While on Sabbatical Leave
- 113 Salaries-Non-Standing - Academic, Fixed-Term I, Academic Administrator
- 114 Salaries-Non-Standing - Academic, Fixed-Term I, Academic
- 133 Salaries-Non-Standing - Academic, Supplementary I, Academic Administrator
- 134 Salaries-Non-Standing - Academic, Supplementary I, Academic
- 141 Salaries-Non-Standing - Academic, Supplementary II, Executive
- 142 Salaries-Non-Standing - Academic, Supplementary II, Administrator
- 143 Salaries-Non-Standing - Academic, Supplementary II, Academic Administrator
- 144 Salaries-Non-Standing - Academic, Supplementary II, Academic
- 145 Salaries-Non-Standing - Supplementary II, Exempt Staff
- 154 Salaries - Dual Appointment Academic (Hershey use only)
- 171 Salaries-Non-Standing - Non-Academic, Fixed-Term I, Executive
- 172 Salaries-Non-Standing - Non-Academic, Fixed-Term I, Administrator
- 174 Salaries-Non-Standing - Academic, Fixed-Term Multi-Year, Academic
- 175 Salaries-Non-Standing - Non-Academic, Fixed-Term I, Exempt Staff
- 176 Salaries-Non-Standing - Non-Academic, Fixed-Term I, Nonexempt Staff (*Secretarial / Clerical*)
- 178 Salaries-Non-Standing - Non-Academic, Fixed-Term I, Technical Service
- 186 Salaries-Standing Appointment, Academic (Authorized Absence – ARL use only)
- 181 Salaries-Non-Standing - Non-Academic, Supplementary I, Executive
- 182 Salaries-Non-Standing - Non-Academic, Supplementary I, Administrator
- 185 Non-Standing - Non-Academic, Supplementary I, Exempt Staff
- 187 Salaries-Standing Appointment, Exempt Staff (Authorized Absence – ARL use only)
- 188 Salaries-Standing Appointment, Nonexempt Staff (Authorized Absence – ARL use only)
- 189 Salaries-Standing Appointment, Technical Service (Authorized Absence – ARL use only)
- 194 Salaries-Non-Standing – Visiting Academic, Supplementary II
- 196 Salaries – Dual Appointment Non-Continuing (Hershey use only)

Section B – Other Personnel

The following object codes map to Section B of the RR Budget form with section subcategory in parenthesis.

Category I (if “Sponsor Role” is “Other Significant” or “None”) (Section B Subcategory)

- 106 Salaries-Standing Appointment, Nonexempt Staff (*Secretarial / Clerical*)
- 145 Salaries-Non-Standing - Supplementary II, Exempt Staff (*Secretarial / Clerical*)
- 176 Salaries-Non-Standing - Non-Academic, Fixed-Term I, Nonexempt Staff (*Secretarial / Clerical*)
- 185 Non-Standing - Non-Academic, Supplementary I, Exempt Staff (*Secretarial / Clerical*)
- 8003 Secretarial/Clerical (R&R Budget) (*Secretarial / Clerical*)

Category II (Section B Subcategory)

- 164 Salaries-Academic Graduate Assistantships (Graduate Students)

Category III (Section B Subcategory)

- 123 Salaries-Non-Standing - Academic, Fixed-Term II, Academic Administrator (Other Personnel*)
- 124 Non-Standing - Academic, Fixed-Term II, Academic (Other Personnel*)
- 201 Wages-Executive (Other Personnel*)
- 202 Wages-Administrator (Other Personnel*)
- 203 Wages-Academic Administrator (Other Personnel*)
- 204 Wages-Academic (Other Personnel*)
- 206 Wages-Nonexempt Staff (Other Personnel*)
- 208 Wages-Technical Service (Other Personnel*)
- 8000 Post Doctoral Associates (R&R Budget) (Post Doctoral Associates)
- 8004 Graduate Students – Summer Wages (R&R Budget) (Graduate Students)

Section B – Other Personnel - continued

Category IV (Section B Subcategory)

- 216 Wages-Non-Exempt Student Wages (Other Personnel*)
- 218 Wages-Tech-Service Student Wages(Other Personnel*)
- 8001 Graduate Students - Summer Wages (R&R Budget) (Graduate Students)
- 8002 Undergraduate Students (R&R Budget) (Undergraduate Students)

Category V (Section B Subcategory)

- 125 Salaries-Non-Standing – Academic, Post Doctoral Scholars (Post Doctoral Associates)

Other Personnel – Like descriptions are not grouped and only up to 6 are permitted.

Section C – Equipment Description

The following object codes map to Section C of the RR Budget form with section subcategory in parenthesis.

TDC

- 705 Fabrication of Capital Equipment
- 710 NonComputer Equipment Purchases \$5,000 and over
- 711 Equipment Purchases not PSU Title - Contact Property Inventory before use
- 715 Lease/Purchase Agreements
- 716 Computer Software - \$100,000 or more - PSU Fully Titled
- 740 Livestock Purchases
- 751 Computer Equip Purchases \$5,000 and over
- 781 IT End User Devices > \$5,000
- 782 IT Networking Devices > \$5,000
- 783 IT Peripheral Devices > \$5,000
- 784 IT Servers > \$5,000
- 785 IT Storage Devices > \$5,000
- 786 IT Video Devices > \$5,000

Section D – Travel

The following object codes map to Section D of the RR Budget form with section subcategory in parenthesis.

MTDC (Section D Subcategory)

- 329 Meeting Expenses (*Domestic*)
- 331 Registrations (*Domestic*)
- 332 Group Meals (*Domestic*)
- 335 Conference Meals (*Domestic*)
- 336 Travel In State (*Domestic*)
- 337 Travel - Domestic (CONUS) (*Domestic*)
- 338 Travel - Foreign (OCONUS) (*Foreign*)
- 339 Travel InterCampus (*Domestic*)

Section E – Participant/Trainee Support Costs

The following object codes map to Section E of the RR Budget form with section subcategory in parenthesis.

MTDC (Section E Subcategory)

8049 395 - Participant Stipends - Fellowships NonWithholding (R&R Budget) (Stipends)
 8050 409 - Participant Stipends - Stipend and Dependency Allowance (R&R Budget) (Stipends)
 8051 336 - Participant Travel - Travel In State (R&R Budget) (Travel)
 8052 336 - Participant Subsistence - Travel In State (R&R Budget) (Subsistence)
 8053 337 - Participant Travel - Travel - Domestic (CONUS) (R&R Budget) (Travel)
 8054 338 - Participant Travel - Travel - Foreign (OCONUS) (R&R Budget) (Travel)
 8055 338 - Participant Subsistence - Travel - Foreign (OCONUS) (R&R Budget) (Subsistence)
 8056 337 - Participant Subsistence - Travel - Domestic (CONUS) (R&R Budget) (Subsistence)
 8057 303 - Participant Other - Laboratory Supplies (R&R Budget) (Other)
 8058 309 - Participant Others - Miscellaneous Supplies (R&R Budget) (Other)
 8059 336 - Participant Other - Travel In State (R&R Budget) (Other)
 8060 337 - Participant Other - Travel - Domestic (CONUS) (R&R Budget) (Other)
 8061 338 - Participant Other - Travel - Foreign (OCONUS) (R&R Budget) (Other)
 8062 381 - Participant Other - Health Insurance (R&R Budget) (Tuition/Fees/Health Insurance)
 8063 456 - Participant Other - Relocation Expense (R&R Budget) (Other)

TDC (Section E Subcategory – No F&A)

8064 395 - Participant Stipends - Fellowships NonWithholding (R&R Budget – No F&A) (Stipends)
 8065 409 - Participant Stipends - Stipend and Dependency Allowance (R&R Budget – No F&A) (Stipends)
 8066 336 - Participant Travel - Travel In State (R&R Budget – No F&A) (Travel)
 8069 336 - Participant Subsistence - Travel In State (R&R Budget – No F&A) (Subsistence)
 8067 337 - Participant Travel - Travel - Domestic (CONUS) (R&R Budget – No F&A) (Travel)
 8071 337 - Participant Subsistence - Travel - Domestic (CONUS) (R&R Budget - No F&A) (Subsistence)
 8068 338 - Participant Travel - Travel - Foreign (OCONUS) (R&R Budget – No F&A) (Travel)
 8070 338 - Participant Subsistence - Travel - Foreign (OCONUS) (R&R Budget – No F&A) (Subsistence)
 8072 303 - Participant Other - Laboratory Supplies (R&R Budget – No F&A) (Other)
 8073 309 - Participant Others - Miscellaneous Supplies (R&R Budget – No F&A) (Other)
 8074 336 - Participant Other - Travel In State (R&R Budget – No F&A) (Other)
 8075 337 - Participant Other - Travel - Domestic (CONUS) (R&R Budget – No F&A) (Other)
 8076 338 - Participant Other - Travel - Foreign (OCONUS) (R&R Budget – No F&A) (Other)
 8077 381 - Participant Other - Health Insurance (R&R Budget – No F&A) (Tuition/Fees/Health Insurance)
 8078 456 - Participant Other - Relocation Expense (R&R Budget – No F&A) (Other)

Section F – Other Direct Costs

The following object codes map to Section F of the RR Budget form with section subcategory in parenthesis.

TDC (Section F Subcategory)

395 Fellowships NonWithholding (All Other Direct Costs)
 403 Tuition and Fees (All Other Direct Costs)
 416 Subcontract - over \$25,000 (Subawards/Consortium/Contractual Costs)
 471 Patient Care (All Other Direct Costs)
 472 Clinical Trial Pass Thru Fees (All Other Direct Costs)
 473 Pharmacy Fee Expense (All Other Direct Costs)
 474 IRB Fee Expense (All Other Direct Costs)
 489 ICS-ACI Services – no F&A charged (ADP/Computer Services)
 720 Books - no F&A charged (All Other Direct Costs)
 730 Film Purchases - no F&A charged (All Other Direct Costs)
 811 Capital Improvements (All Other Direct Costs)
 901 Contract Research - NonARL (All Other Direct Costs)

MTDC (Section F Subcategory)

301 Stationery and Office Supplies (Materials and Supplies)
 302 Medical and Hospital Supplies (All Other Direct Costs)
 303 Laboratory Supplies (Materials and Supplies)
 304 Food Supplies (Materials and Supplies)
 305 Custodial and Housekeeping Supplies (Materials and Supplies)
 306 Laundry Supplies (Materials and Supplies)
 307 Recreational and Athletic Supplies (Materials and Supplies)
 308 Motor Vehicle Supplies (Materials and Supplies)
 309 Miscellaneous Supplies (Materials and Supplies)
 310 Supplies and Materials for Resale (Materials and Supplies)
 312 Hardware (Materials and Supplies)
 315 Feed/Field (Materials and Supplies)
 321 Telecommunication Services (All Other Direct Costs)
 322 Postage (All Other Direct Costs)
 323 Cellular Services (All Other Direct Costs)
 343 Page Charges and Reprints (Publication Costs)
 345 Books, Periodicals, Videos, CDROMs, DVDs (Publication Costs)
 352 Electricity (All Other Direct Costs)
 353 Gas, Not Automobile (All Other Direct Costs)
 354 Water (All Other Direct Costs)
 355 Steam (All Other Direct Costs)
 356 Fuel - Coal and Oil (All Other Direct Costs)
 357 Sewage (All Other Direct Costs)
 360 Rent Buildings and Land (Equipment or Facility Rental/User Fee)
 363 Miscellaneous Fees Expense (All Other Direct Costs)
 361 Rent Equipment (Equipment or Facility Rental/User Fee)
 370 Maintenance Outside Vendors (All Other Direct Costs)
 371 Maintenance Contracts w/ Outside Vendors (All Other Direct Costs)
 372 Maintenance Not Direct Billed by OPP (All Other Direct Costs)
 374 Maintenance DIRECT billed by OPP (All Other Direct Costs)
 391 Honorarium (Consultant Services)
 392 Consulting Fees (Consultant Services)
 393 Personal/Professional Services (All Other Direct Costs)
 394 Awards for Students & Nonemployees (All Other Direct Costs)
 398 Royalties Paid (All Other Direct Costs)
 407 IT Services (ADP/Computer Services)
 408 Subcontract - under \$25,000 (Subawards/Consortium/Contractual Costs)
 409 Stipend and Dependency Allowance (All Other Direct Costs)
 410 Freight Charges Outbound (All Other Direct Costs)
 411 Purchased Services & Awards to Employees (All Other Direct Costs)
 412 Photographic Services (All Other Direct Costs)
 414 Printing and Copying - Intra PSU (All Other Direct Costs)
 415 Refuse Pickup (All Other Direct Costs)
 440 Composition (All Other Direct Costs)
 441 Negs and Offset Printing Plate Making (All Other Direct Costs)
 443 Printing and Copying - External PSU (All Other Direct Costs)
 446 Warehouse Storage Costs (All Other Direct Costs)
 447 Advertising (All Other Direct Costs)
 452 Non-capital Software or license agreements (Dollar value is unlimited) (All Other Direct Costs)
 454 Memberships (All Other Direct Costs)
 455 Non-computer Equip. Purchases < \$1,000 (Materials and Supplies)
 458 Promotional Printing & Copying (All Other Direct Costs)
 459 Noncomputer Equip \$1,000 - \$4,999 (Materials and Supplies)
 460 HMC Staff Charge Back (All Other Direct Costs)
 475 Legal Payments (All Other Direct Costs)
 480 Computers \$4,999 & Less (Materials and Supplies)
 481 IT End User Devices < \$5,000 (All Other Direct Costs)
 482 IT Networking Devices < \$5,000 (All Other Direct Costs)
 483 IT Peripheral Devices < \$5,000 (All Other Direct Costs)
 484 IT Servers < \$5,000 (All Other Direct Costs)
 485 IT Storage Devices < \$5,000 (All Other Direct Costs)
 486 IT Video Devices < \$5,000 (All Other Direct Costs)
 492 Intellectual Property (All Other Direct Costs)
 8080 Tuition & Fees (F&A Applied) (All Other Direct Costs)