

SIMS NEGOTIATION MANAGER ACTION DEFINITONS

ACTION	DEFINITION
FINANCIAL	
New	A new competitive segment of funding, typically associate with a new proposal. Includes new funds, competitive continuations, and supplements.
Additional Funds	Funds for which no new proposal was completed. (Such funds would have been anticipated at the time of the original award.) Includes non-competing continuations and incremental funds.
Decrease in Funds	
No Cost Extension - Approval	Time extension to the award end date; no additional funds
NON-FINANCIAL	
Administrative Change	Non-financial change to the award, e.g., a change to the Program Officer's name
Budget Revision - Approval	Written approval from sponsor for changes to award budget
Budget Revision - Request	College/unit's written request to sponsor to reallocate funds within the established budget; no additional funds
Change of PI - Approval	Written notice from sponsor, approving change of PI
Change of PI - Request	College/unit's written request to sponsor to change the primary PI of the project at no additional cost
Closeout	Penn State subagreement final review of all reporting documentation and/or reconciliation of final invoice
Export Review	Document needs to be reviewed for possible export control issues
Final Report	Delinquent or Final reporting notice received for an award
For Billing Purposes Only	Purchase Order received for the sole purpose of invoicing for payment
No Cost Extension - Request	College/unit's written request to sponsor for an extension of period of performance at no additional cost
Non-Financial	Agreement received without monetary value
Other Modification - Approval	Written notice from sponsor approving miscellaneous change (other than NCE, budget revision, or PI change)
Other Modification - Request	College/unit's written request to sponsor for miscellaneous change (other than NCE, budget revision, or PI change) at no additional cost
PSSUB	Penn State subcontract/subaward issued by PSU
RFP	College/unit requests review of contractually binding terms and conditions prior to proposal submission
Stop Work Order	Written notice from Sponsor that work on project is suspended or terminated